



# GRIMSBY CENTRAL HALL TRUST

Registered Charity No. 1107521  
Company Limited By Guarantee No 5271624

## APPLICATION FOR THE HIRE OF ROOMS AT GRIMSBY CENTRAL HALL



**Applications to:**

**The Manager  
Grimsby Central Hall Trust  
Duncombe Street  
Grimsby  
North East Lincolnshire  
DN32 7EG**

**Tel /Fax: 01472 349300  
Email: [enquiries@grimsbycentralhall.org](mailto:enquiries@grimsbycentralhall.org)  
[www.grimsbycentralhall.org](http://www.grimsbycentralhall.org)**

**The Grimsby Central Hall** The Grimsby Central Hall is managed by the Central Hall Trust, a non-profit making self-funding registered charity, formed in 1992 to retain the Hall as an arts and community facility.

**Rooms Available For Hire** The Hall can offer a range of rooms, suitable for a wide variety of purposes.

**ROOM 1:** Situated on the ground floor Room 1 (33'x24') has catering facilities and is ideal for meetings/ training courses of up to 35 persons. With its connecting door it can also be used in conjunction with Room 2 as a refreshments and buffets area.

**ROOM 2:** Situated on the ground floor, Room 2 (45' x 24') is a multipurpose room suitable for a wide range of activities. Able to equally accommodate social activities, parties and meetings of up to 100 persons, or used in conjunction with either or both rooms 1 and 3 its scope can be further increased.

**ROOM 3:** Situated on the ground floor, a smaller room (21' x 21') accommodating up to 20 persons, for those who wish to hold meeting, band practices, etc. it can also be used as an ante-room to increase the space for activities in room 2.

**VESTRY'S:** 2 small rooms on the ground floor, which can be used for small meetings, counseling room, band practice, etc.

**HOSPITALITY SUITE:** Situated on the first floor, a comfortably furnished room available for use by Organisations needing a venue for small committee meetings, capable of seating twelve persons.

**MAIN CONCERT HALL:** Whilst used as a venue for concerts, the Hall with its superb acoustic qualities, can equally been used for Conferences, meetings or similar presentations for large audiences. The stage / platform measuring 43'x18' can accommodate a wide range of presentations, whilst the audience seating can accommodate a maximum of 677 persons. If desired just the stalls seating 352 persons can be used or the Circle seating 325.

**ROY KEMP RECITAL HALL:** Located on the first floor of the building, the 46' x 47' hall has a 25'x25' stage, dressing rooms and kitchen facilities, making it ideal for many uses. Drama, Conferences, social events, dances, receptions, parties etc are equally at home in this light and spacious hall. The hall can accommodate 170 persons.

**THE SPACE:** Situated on the second floor the small hall measuring 21'x33' has a 21'x12' stage making it suitable for dance groups/ rehearsals / drama. The hall can also be used as an additional space for activities in the Roy Kemp Hall.

**FISHERMANS CHAPEL:** Situated on the ground floor, the chapel may be used for appropriate activities such as meetings, training courses, choir rehearsals etc.

**Additional Facilities:**

**AUDIO VISUAL AIDS:** Available for presentations at a small extra cost.

**KITCHEN:** Self catering kitchens are available on the ground floor or in the Roy Kemp Hall.

**REFRESHMENTS:** Refreshment facilities can be provided.

**SELF CATERING:** Hirers of rooms can make their own catering arrangements.

**DISABLED FACILITIES:** The Hall has a stairlift to the first floor and easy wheelchair access to ground floor. Disabled toilet on the ground floor.

**CAR PARKING / SECURITY:** A large floodlit car park with CCTV is adjacent to the hall. Security is on the car park between 6.00 -11.00 p.m. each night.



**Conditions of Hire:**

All hires of the facilities are required to agree to the enclosed standard letting conditions.

**APPLICATION FOR ROOM HIRE AT GRIMSBY CENTRAL HALL**

ORGANISATION .....

NAME OF APPLICANT ..... POSITION: .....

ADDRESS .....

..... Postcode .....

TEL NO: ..... Email .....

FAX NO.....

<b>ROOM/S REQUIRED (please tick box/es)</b>							
Room 1 (Ground floor)		Room 2 (Ground floor)		Room 3 (Ground floor)		Choir Vestry (Ground floor)	
Old Vestry (Ground floor)		The Space (Second floor)		Roy Kemp Hall (First floor)		Main Hall (Full Hall)	
Main Hall (Stalls only) (Ground floor)		Main Hall (Circle only) (First floor)		Fisherman's Chapel (Ground floor)		Hospitality Suite (First floor)	

DAY & DATE REQUIRED.....

REGULAR USE REQUIRED? YES / NO IF YES - Frequency .....

PURPOSE REQUIRED.....

ANTICIPATED NUMBER OF PERSONS ATTENDING .....

ROOM LAYOUT REQUIRED Open Space / Theatre Style / Conference Style / Horseshoe/ Café style

**TIMES REQUIRED**

STARTING TIME ..... FINISH TIME .....

TIME REQUIRED FOR ACCES .....

**ADDITIONAL INFORMATION**

USE OF KITCHEN FACILITIES? YES / NO: Purpose.....

REFRESHMENTS Provide Own / Central Hall Provide

CATERING Self Catering / Outside Caterer

A.V.A. REQUIREMENTS OHP; Screen; TV / Video; Flip Chart; Microphone

OTHER REQUIREMENTS .....

I agree to abide by the Standard Letting Conditions Signed: ..... Date:.....
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<b><u>CENTRAL HALL USE</u></b> Application Received ..... Confirmation Sent:.....
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